



PRE-TRIP INSPECTION

Powered industrial trucks / One truck · One inspection · One page

Facility / department

Date / shift / time

Operator / employee ID

Unit ID / hour meter

Equipment type / make / model

Power source / attachment

Inspect before service, at least daily; after each shift for round-the-clock use. Visual checks first; perform operating checks only if safe, in a clear area. **OK** = all applicable parts of the row pass; **DEF** = any defect; **N/A** = entire row not applicable. Follow manufacturer and site checklists.

VISUAL / POWER SOURCE				OK	DEF	N/A	FUNCTION / WORK AREA				OK	DEF	N/A
01	Body / counterweight / covers secure			☐	☐	☐	15	Service / parking brakes; inching control			☐	☐	☐
02	No fluid / fuel leaks; hoses / fittings			☐	☐	☐	16	Steering / travel direction / neutral			☐	☐	☐
03	Tires / wheels / lugs; pressure if required			☐	☐	☐	17	Lift / lower / tilt / reach / side-shift			☐	☐	☐
04	Forks / retainers: wear, cracks, bends			☐	☐	☐	18	Hydraulic hold / attachment locks			☐	☐	☐
05	Mast / chains / rollers / anchors			☐	☐	☐	19	Horn / alarms / strobes / warning lights			☐	☐	☐
06	Guards / backrest / attachments secure			☐	☐	☐	20	Work / head / tail / brake / turn lights			☐	☐	☐
07	Capacity plate matches setup; labels legible			☐	☐	☐	21	Gauges / warnings / fuel / charge			☐	☐	☐
08	Manual / required safety accessories			☐	☐	☐	22	Presence / restraint interlocks; e-stop			☐	☐	☐
09	Seat / belt / restraints / cab supports			☐	☐	☐	23	No unusual noise / odor / heat / leaks			☐	☐	☐
10	Steps / grips / floor / pedals clean, dry			☐	☐	☐	24	Short travel / stop test in clear area			☐	☐	☐
11	Windows / mirrors / cameras / wipers			☐	☐	☐	25	Fuel / charge area: PPE, venting, ignition			☐	☐	☐
12	Electric: battery / cables / plugs / charge			☐	☐	☐	26	Required fall protection / gates / platform			☐	☐	☐
13	LPG: tank secure / orientation / leaks			☐	☐	☐	27	Route / floor / clearance / people safe			☐	☐	☐
14	Gas / diesel: fluids / belts / hoses			☐	☐	☐	28	Site / maker extra check: _____			☐	☐	☐

DISPOSITION

☐ IN SERVICE - all applicable checks OK

☐ OUT OF SERVICE - any DEF

STOP FOR DEFECTS: Safely lower forks, set brake, shut down and secure/tag per site procedure. Notify the responsible person. Do not operate unsafe equipment; authorized correction and release are required.

Defect row(s) / details / action taken:

Person notified / time

Tag / work-order reference (attach detailed repair notes)

Operator signature / date

Supervisor review / date

Return-to-service authorization / date (if removed):

Basis: OSHA 1910.178(q)(7). Adapt to truck / site; other mobile equipment may require different checks.